

MEETING OF THE
BOARD OF LIBRARY TRUSTEES
FEBRUARY 9, 2021
Minutes

Call to Order

Chair Jonathan Gates called the meeting to order at 7:17 p.m., and in attendance were trustees Heather Calvin, Adam Delmolino, Kathy Fennelly, Amy Hampe, and Stephen Quinlan, and Joyce Radochia. Also in attendance were Andrea Nicolay, library director, and Anna Litten, assistant library director. Mr. Gates shared open meeting law information as it pertains to remote meetings.

Community Time

There were no members of the community present.

Approval of January 12 Meeting Minutes (vote)

Ms. Fennelly moved to approve the minutes. Ms. Hampe seconded the motion. Under guidance from the Attorney General's office, the Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Radochia voted aye, Mr. Quinlan voted aye. The Board approved the minutes.

Indigenous Peoples Day Resolution and Library Imagery Evaluation

Ms. Nicolay shared the Proclamation to Support the Recognition of Indigenous Peoples in Arlington. Ms. Nicolay discussed the call to public institutions in Arlington to evaluate imagery in public buildings. The Board discussed artworks hanging in Robbins Library and available inventories of art. The Board discussed the suggested statement for opening public meetings.

Strategic Plan Consultant RFP

The Board discussed the Request for Proposals for Library Strategic Planning. The Board discussed the scope, plan, components, and other specifics of the plan. Ms. Nicolay discussed the tangible and intangible outcomes from the process for the library and community as well as next steps in the process.

Review Library Annual Report

The Board discussed the Library Annual Report.

Director's Report

The Board discussed the Library Director Report. Ms. Nicolay discussed shifts in Reference

hours and bringing Reference Desk hours into line with materials pick-up hours, the Elevating Arlington's Voices collection, Arlington Reads Together banners, and facilities projects for the Robbins Library, the renovation for the staff lounge, and renovations at the Fox Library.

Foundation Liaison Update

Ms. Calvin reported that the Foundation met on January 27. Giving is on track to meet year-to-date and annual goals. A new \$25,000 fund has been established through two large gifts. The ALF is working on a robust social media plan, recruiting new board members, and targeting donors.

Friends Liaison Updates

Ms. Radochia reported that the Friends will be hosting a music program on Feb. 14. Chair Ruth Hersh will be stepping down. The Friends are developing a plan for Ruth's successor. There was no notice of a Friends of Fox meeting.

Communications and Announcements

Ms. Nicolay shared a thank-you from Pam Watts-Flavin for the staff appreciation goody-bags. The Treasurer's Department received the first of two State Aid checks for \$35,334.79.

Unanticipated Items

Ms. Radochia shared that the Chair of the Woburn Library Trustees was removed by the mayor.

Date of Next Meeting: March 9, 2021

Adjournment (vote)

Ms. Fennelly moved to adjourn. The Board held a roll call vote. Ms. Calvin voted aye, Mr. Delmolino voted aye, Mr. Gates voted aye, Ms. Hampe voted aye, Mr. Quinlan voted aye, Ms. Radochia voted aye. The meeting adjourned at 8:34 p.m.

Materials Distributed:

- February 9, 2021 Meeting Agenda
- January 12, 2021 Meeting Minutes
- Proclamation to Support the Recognition of Indigenous Peoples in Arlington
- Request for Proposal, Library Strategic Planning
- Library Annual Report
- Library Director's Report, January 2021 with January Circulation Report